

SECRET

BPAM 65-0328

Approved For Release 2003/05/05 : CIA-RDP80B01676R000700100031-2

65-2274

20 APR 1965

MEMORANDUM FOR: Deputy Director for Plans
Deputy Director for Intelligence
Deputy Director for Support
Deputy Director for Science and Technology

SUBJECT : Management of Interagency Committees

1. The President has directed that each agency "assess the value, contribution and continuing need for each interagency committee in which his agency participates," with a view toward elimination of waste time, wasted action and undesirable compromise. BOB instructions further clarified the type of information to be retained and reported to the President through BOB. [redacted] C/BPAM/PAS, has been designated as the Agency officer to work with each Directorate in assisting the DCI in discharging the Agency's responsibility for committee management.

2. Basically, the Presidential directive and the pertinent BOB instructions require two things:

- a. the maintenance of adequate internal records to enable effective supervision and control over Agency participation in the committees, and
- b. an annual report to BOB due 30 April.

3. The internal procedure for meeting these requirements is:

Each Directorate, and O/DCI, will

- a. maintain sufficient records to assure appropriate supervision of every committee in which it participates, and
- b. submit written reports to D/BPAM as required.

4. Detailed instructions on the contents of the annual report as well as the minimum records to be maintained will be worked out by BPAM/PAS and the representatives from each Directorate.

5. Action Memoranda A-303, dated 23 October 1963, and A-347, dated 17 January 1964, are hereby cancelled.

(initials) Lyman B. Kirkpatrick

Lyman B. Kirkpatrick
Executive Director-Comptroller

cc: [redacted]

Approved For Release 2003/05/05 : CIA-RDP80B01676R000700100031-2

SECRET

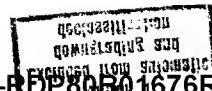
GROUP 1
Excluded from automatic
downgrading and
declassification

25X1

25X1

25X1

Approved For Release 2003/05/05 : CIA-RDP80B01676R000700100031-2



OBPAM/PAS [redacted] /clk(22 April 1965) [redacted]

25X1

Retyped: 27 April 1965

Distribution:

Original - DD/P

1 - DD/I

1 - DD/S

1 - DD/S&T

1 - O/DCI [redacted]

① - Exec Registry

25X1

- 1 - BPAM Subject File (PAS)
1 - BPAM Reading file (u/phel)
1 - PAS Chrono (u/phel)

Approved For Release 2003/05/05 : CIA-RDP80B01676R000700100031-2

SECRET

BBW

UNCLASSIFIED

INTERNAL
Approved For Release 2003/05/05 : CIA-RDP80B01676R000700100031-2

SECRET

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Management of Interagency Committees

FROM:	PAS	EXTENSION	NO.	STAT
				DATE
TO: (Officer designation, room number, and building)	RECEIVED	FORWARDED		
1. <input type="text"/>		<i>1109/15</i>		STA
2. Executive Director- Comptroller		<i>30/</i>		
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

Approved For Release 2003/05/05 : CIA-RDP80B01676R000700100031-2